



Fredericksburg
10304 Spotsylvania Ave Ste 210
Fredericksburg, VA 22408
Office: (540) 371-3725

Newport News
603 Pilot House Drive, Ste 240
Newport News, VA 23606
Office: (757)-785-0490

Official Grade Report

Student Information

- Name: _____
- Student ID: _____
- Program Title: _____
- Program Number: _____
- Start Date: _____ End Date: _____
- Clock Hours Required: _____ Clock Hours Completed: _____

Grading System (per catalog)

- A = Excellent (90–100) – 4.0 points
- B = Good (80–89) – 3.0 points
- C = Average (70–79) – 2.0 points
- D = Below Average (60–69) – 1.0 point
- F = Failure (59 or below) – 0 points
- WF = Withdrawal Failing – 0 points

Final Grade: _____ (Letter)

Final GPA: _____

Program Status:

☐ Completed & Passed ☐ Completed & Failed ☐ Withdrew ☐ Incomplete

Instructor's Signature: _____ **Date:** _____

President's Signature: _____ **Date:** _____